

# ANOKA COUNTY COMMUNITY ACTION PROGRAM, INC.

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## Live In Caretaker Position

Positions available in Ramsey, Fridley, Columbia Heights and Lexington\*, MN

### Caretaker Duties:

Hallways/Common Interior Spaces Cleaning of:

- Carpet – Vacuuming halls, stairs, and entries
- Glass/Windows – Cleaning any glass/windows
- Laundry Room

Grounds:

- Clean-up to include trash/debris removal on grounds.

Winter Care:

- Shovel, Salt and Ice Removal of Walkways and Steps.

Show units to prospective tenants and hand out applications, as needed. Must be able to lift 50 pounds, and communicate in English effectively. Must be able to pass . Must be able to pass a BI through the Bureau of Criminal Apprehension and search on NSOPW.

Compensation includes a rent and phone credit.

\* To qualify for the Lexington property the following criteria must be met.

- Combined annual income (**including rent and phone credit**) for all occupants must not exceed:
  - \* 1 person - \$21,720
  - \* 2 people - \$24,840
  - \* 3 people - \$27,930
  - \* 4 people - \$31,020

**For more information about the position, contact Michelle at 763-783-4917  
Job Posted: open until filled**