

Anoka County Community Action Program, Inc.
1201 89th Avenue N.E., Suite 345, Blaine, Minnesota 55434

Governing Board Meeting
April 2, 2026

Governing Board Members Present

Jon Erickson, Chair
George Borrell
Jill Brown
Dee Guthman
Jill Hillebregt
Julie Jeppson
Andre Koen
Karen Kurth

Staff Present

Patrick McFarland
Jessica Milos
Kristina Sahr
Jen Harstad

Call to Order and Introductions

- Mr. Erickson called the meeting to order at 3:14 pm, introductions were made, and a quorum was established with eight of 11 members in attendance.

Approval of Minutes

- Ms. Kurth moved *to approve the minutes of the Joint Governing Board and Head Start Policy Council Meeting, February 10, 2026.* Mr. Koen seconded; it was voted on and passed unanimously.
- Ms. Hillebregt moved *to approve the minutes of the Head Start Policy Council Meeting, March 17, 2026.* Ms. Guthman seconded; it was voted on and passed unanimously

Financial Report

- Mr. Borrell moved *to approve the Financial Report for February 2026.* Mr. Koen seconded; it was voted on and passed unanimously.

Executive Director Report

- NCAF Conference March 17-20
- Audit March 30-April 3
- Annual Meeting Friday May 1, Courtyards of Andover
- Program Director's Updates
- Personnel Committee and Executive Committee Updates
- Energy Assistance Program FFY2027 Letter of Intent completed

New Business

- None

Update on Head Start Matters

Ms. Cross reported on the following:

- An overview of the Credit Card Statement for March and the Head Start updates for March and April, the Monthly Report to Governing Board and Policy Council, The monitoring Review Notification Letter, and the Letter of Completion Under Enrollment Plan for Basic Head Start.
- Ms. Guthman moved *to approve the 2025-2026 Transportation Waiver.* Mr. Borrell seconded; it was voted on and passed unanimously.
- Mr. Koen moved *to approve the Appeal of the EHS Letter of Under Enrollment- Reduction in Enrollment.* Mr. Borrell seconded; it was voted on and passed unanimously.

Approval of Grants

Mr. Borrell moved to approve the following grants:

| <u>Number</u> | <u>Source</u> | <u>Amount</u> | <u>Period</u> | <u>For</u> |
|---------------|---------------|---------------|----------------------|----------------------|
| 05CH011838 | Federal | \$7,797,405 | 11/1/2023-10/31/2024 | Head Start Close Out |

Ms. Guthman seconded; it was voted on and passed unanimously.

Adjournment

Mr. Erickson moved to adjourn at 3:49 pm.

Respectfully Submitted
Andre Koen
Secretary Pro Tem

AK/jm